DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814



August 11, 2006

ALL COUNTY LETTER NO. 06-26

TO: ALL COUNTY WELFARE DIRECTORS

REASON FOR THIS TRANSMITTAL

[] State Law Change
[] Federal Law or Regulation Change
[] Court Order
[] Clarification Requested by
One or More Counties

[X] Initiated by CDSS

SUBJECT: KINSHIP/FOSTER CARE EMERGENCY FUND ALLOCATION FOR

FISCAL YEAR (FY) 2006/2007

REFERENCE: SUPERSEDES ALL COUNTY LETTER 05-22

This letter is to provide counties with information regarding the allocation of funding of the Kinship/Foster Care Emergency Fund. The FY 2006/07 Budget Act contains a \$1,000,000 State General Fund (SGF) appropriation to this fund. The per-county allocation listed in Attachment A is provided at this time to aid counties in planning their funding related to this allocation.

BACKGROUND

The purpose of the Kinship/Foster Care Emergency Fund is to enable successful emergency placement of a child with a relative, nonrelative extended family member (NREFM), or foster parent by removing barriers to such a placement. The fund may also be used to retain a placement when extenuating circumstances may alter the stability of the placement. Additionally, funds may be used to assist a prospective NREFM or foster family home applicant in meeting the requirements to provide care to a child.

Policy clarification of Section 1356.60 of the Code of Federal Regulations indicates that costs for items that are needed in order to license or approve a foster family home are closely related to foster family home recruitment and are allowable Title IV-E administrative costs. As such, allowable costs claimed to the Kinship/Foster Care Emergency Fund are eligible for federal financial participation as a Title IV-E administrative cost. Therefore, the \$1,000,000 SGF will be used to match Title IV-E funds, which results in a total of \$1.6 million being made available to counties for this program in FY 2006/07.

Examples of the types of costs for which a county may use the Kinship/Foster Care Emergency Fund allocation are costs that:

- Remove barriers that prevent the safe placement of a child (e.g., fire or water safety hazards, medication storage, electrical repair, or inadequate living space).
- Defray relocation expenses when necessary to ensure the child's safety or to provide adequate living space.

- Meet a child's special needs when those needs cannot be met through other funding sources (e.g., Specialized Care Incentives and Assistance Program (SCIAP)).
- Make emergency purchase of a major appliance or furniture when necessary to serve the placement of a child.
- Defray utility installation fees.
- Provide temporary childcare to permit adjustment of job and/or home schedules when an emergency placement is made.

All expenditures of this funding are to be for one-time needs and not to pay for recurring expenses. (Note: Social services such as short-term counseling previously claimed under this fund are not an allowable Title IV-E cost and as such, may not be claimed to this fund.) A county may serve a relative caregiver, NREFM, or prospective foster parent requiring one-time emergency assistance for expenses not covered by other funding sources, such as SCIAP or clothing allowance.

ALLOCATION METHODOLOGY AND AMOUNT

The per-county allocation was calculated using the most recent Child Welfare Services/Case Management System (CWS/CMS) relative placement data (February, 2006). Depending on the number of counties receiving funds from the FY 2006/2007 appropriation, there may be a surplus of funds that will be allocated to augment the proposed funding level for each county. Claiming instructions for FY 06/07 have been issued in County Fiscal Letter (CFL) 05/06-54, available at: www.dss.cahwnet.gov/lettersnotices/CountyFisc 544.htm.

Funds will be allocated through the county allocation process. The \$1.6 million total funds are proposed to be allocated to a participating county as follows:

•	500 or more children in relative placements	\$48,396
•	100 or more but less than 500 children in relative placements	\$16,132
•	Less than 100 children in relative placements	\$5,000

HOW TO RECEIVE AN ALLOCATION

Counties that received an allocation of the FY 2005/2006 appropriation will receive an allocation for FY 2006/2007. A letter of non-participation is required from any county that received an allocation from the fund in FY 2005/2006 but does not want to receive an allocation from the fund for FY 2006/2007. Please submit this letter to the address listed on the following page by **September 15, 2006**.

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California Department of Social Services
Child & Youth Permanency Branch
ATTN: Kinship Care Policy & Support Unit
744 P Street, M.S. 14-66
Sacramento, CA 95814

All counties that receive Kinship/Foster Care Emergency Funds must submit a report of its FY 2006/2007 Fund activities (see Attachment B) **by August 1, 2007**. A reminder will be sent to all participating counties prior to the submission deadline.

If you have any questions regarding this letter, please contact the Kinship Care Policy and Support Unit at (916) 657-1858.

Sincerely,

MARY L. AULT Deputy Director Children and Family Services Division

Attachments

c: CWDA

KINSHIP/FOSTER CARE EMERGENCY FUND Preliminary Funding Allocation FY 2006/2007

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KINSHIP/FOSTER CARE EMERGENCY FUND REPORT Fiscal Year 2006/2007

Please provide the following information by August 1, 2007. Completed reports should be mailed to:

California Department of Social Services Child & Youth Permanency Branch ATTN: Kinship Care Policy & Support Unit 744 P Street, M.S. 14-66 Sacramento, CA 95814

REPORTING COUNTY:
COUNTY CONTACT: (Please provide name and telephone number)
NUMBER of children PLACED with a relative, NREFM or prospective foster parent with the assistance of these funds:
NUMBER of children in a relative or NREFM placement MAINTAINED with the assistance of these funds:
HOW were the funds SPENT ? Briefly describe the 3 most common reasons for using these funds